

**Clerk to the Council: Mr Paul Moore MSc**  
Easington Village Parish Council  
Seaton Holme  
Hall Walks  
Easington Village  
Peterlee  
Co. Durham  
SR8 3BS  
Tel: 0191 5279360



Email: [clerk@easingtonvpc.co.uk](mailto:clerk@easingtonvpc.co.uk)

VAT Registration No 605 3222 83

24 April 2023

**YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF  
EASINGTON VILLAGE PARISH COUNCIL** to be held in Seaton Holme, Hall Walks,  
Easington Village on **TUESDAY 9<sup>th</sup> MAY 2023** at 1815 Hrs.

**Paul Moore**  
**Clerk to the Council**

### **AGENDA**

- 1 TO ELECT A CHAIRPERSON**
- 2 TO RECEIVE THE CHAIRPERSON'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 TO ELECT A VICE-CHAIRPERSON**
- 4 TO RECEIVE THE REPORT OF THE CHAIRMAN OF THE PARISH COUNCIL FOR THE CIVIC YEAR 2021/22**
- 5 TO APPOINT PERSONS TO PARISH COUNCIL COMMITTEES AND SUB-COMMITTEES**
  - a) Cemetery and Grounds Sub-Committee (5 Members)
  - b) Staffing Committee (5 Members)
  - c) Appeals Committee (4 Members)
- 6 TO REVIEW STANDING ORDERS AND REVIEW FINANCIAL REGULATIONS –**

- 7 **TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES**  
Easington Area Action Partnership (5 Members plus the Clerk)  
Easington Area Association of Parish and Town Councils (3 Members plus the Clerk)  
Small and Medium Council's Forum (1 Member plus the Clerk)  
Easington Village Allotment Association (1 Member)
- 8 **TO CONSIDER THE PAYMENT OF ANNUAL SUBSCRIPTIONS**  
Annual Insurance Renewal  
County Durham Association of Local Councils  
Society of Local Council Clerks  
National Association of Local Councils  
North-East Regional Employers Organisation
- 9 **TO APPOINT CHEQUE/BANK SIGNATORIES**
- 10 **TO APPOINT KEYHOLDERS**
  - a) Seaton Holme
  - b) Cemetery
- 11 **TO AGREE MEETING DATES FOR 2023/24 (Enclosed)**

**TO: All Members of Easington Village Parish Council**