

Clerk to the Council: Mr Paul Moore MSc
Easington Village Parish Council
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Hall Walks
Easington Village
Peterlee
County Durham
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VAT Registration Number 605 3222 83

05 June 2023

YOU ARE SUMMONED TO ATTEND A MEETING OF EASINGTON VILLAGE PARISH COUNCIL to be held on **MONDAY 12TH JUNE 2023** commencing at 1800 Hrs.

A handwritten signature in black ink, appearing to be 'P. Moore', is written over a horizontal line.

AGENDA

Exclusion of Press and Public

The Council is asked to **RESOLVE** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the item of business (**Agenda item 22**) on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 1 **Apologies for Absence** - to consider for approval.
- 2 **Declarations of Interest** - to note any declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct.
- 3 **Public Participation** – to receive any representations or questions from members of the public in accordance with Standing Orders 3(e-g)
- 4 **Minutes of the Annual Assembly of Electors held on 09 May 2023.**
(enclosed) – to consider for approval.
5. **Minutes of the Annual meeting of Easington village Parish Council held on 09 May 2023.** (enclosed) – to consider for approval.
6. **Minutes of the Ordinary Council Meeting held on 09 May 2023**
(enclosed) – to consider for approval.
7. **Minutes of the Cemetery & Grounds Committee meeting held on 17 May 2023.**
(enclosed) – to consider for approval.
8. **Minutes of the Extraordinary Council Meeting held on 30 May 2023.**
(enclosed) – to consider for approval.

9. **Police Report** (enclosed) – to receive the report of 15 May 2023.
10. **Report from Durham County Councillors** – to receive any report.
11. **Financial**
 - (a) **End of Year Financial Reports**
 - (b) **Accounts for the Year Ended 31st March 2023** - to approve the accounts.
(to be circulated at the meeting)
 - (c) **Annual Governance Statement 2022/23** – to approve the Annual Governance Statement. (to be circulated at the meeting)
 - (d) **Annual Statement of Accounts 2021/22** – to approve the Annual Statement of Accounts. (to be circulated at the meeting)
 - (e) **Bank Balances as at 30/04/2023** – to receive information.
(to be circulated at the meeting)
 - (f) **Income and Expenditure Report – 30/04/2023**
(to be circulated at the meeting)
 - (g) **Income Received – April 2022** – to receive information.
 - (h) **May Monthly Report** (to be circulated)
 - i. Bank Balances at 31/05/2023
 - ii. Income and Expenditure report to 31/05/2023
 - iii. Bank Transfers to 31/05/2023
 - iv. Invoices for Endorsement of Payment
 - v. Income Received
 - vi. Bank Reconciliation 31/05/2023
 - (i) **Progress report on adding the New Clerk to the bank mandate and the application for a debit card.** Clerk - Verbal Report
12. **Resignation of Admin Assistant** – to receive a verbal report (Clerk)
13. **Councillor Vacancy (s)** – to receive an application for co-option from Mr Richard Parker, resident of Easington Village.
14. **Planning Applications**
 - a. **Planning Applications** –

DM/23/01218/HRN (14 May 23) (enclosed)
DM/23/01189/FPA (29 May 23) (enclosed)
Public Notice – Stopping Up Highway Order 202 Durham Lane (enclosed)
 - b. **Planning Refusals** – none to report.
 - c. **Planning Applications Withdrawn** – none to report
 - d. **Planning Appeals** – none to report.

15. **SLA renewal – DCC Provision of Payroll & Employee Services** - to consider for approval.
16. **EVPC move to Rialtas cloud-based storage & multi-user licence** – to consider for approval.
17. **Member Reports - Attendance at Meetings and Events on behalf of the Parish Council** – to receive any reports.
18. **Report of Clerk** – to receive a verbal update on items of interest to Council
19. **Delegated Decisions by Clerk** – to consider for approval:
 - a. Strimmer purchased 020623 – C&G
 - b. Decorating materials purchased 020623 (Cemetery office & facilities)
 - c.
20. **Correspondence** – to receive the correspondence as listed:
 - a. Skill Mill – a social enterprise to provide employment for disadvantaged young people.
 - b. Resident request for assistance - Penfold
 - c.
21. **Date, Time, and Venue of the Next Meeting – Monday 10th July 2023 at 1800 Hrs**
22. **Exclusion of Press and Public-** in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960.
23. **Statement** – KH/AA/250523 – to receive a statement

To: **All Members - Easington Village Parish Council**

Cc:

Public Notice Board
EVPC Website
Durham County Councillors – Cllr Angela Surtees
Cllr David Boyes