

**MINUTES OF THE MEETING OF THE CEMETERY AND GROUNDS
COMMITTEE HELD ON WEDNESDAY 19th July 2023**

Present: Councillor J Lee (Chair)
Councillor A Lumsden
Councillor W S Day
Councillor L Morton

Staff: Mr P Moore (Clerk to Council)
Mr W Hunter (Cemeteries & Grounds Supervisor)

All present observed a moment of silence and respect for Cllr Stan Laws who passed on Monday 17 July 2023.

C&G **Apologies for Absence**
23/24/011 Cllr L Birkett

C&G **Declaration of Interest on Items on the Agenda** – To note
23/24/012 any declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct

None

C&G **The Minutes of the Meeting held on 17 May 2023**
23/24/013 **RECOMMENDED:** The minutes were **APPROVED** and signed by the Chair.

C&G **Update on Matters Outstanding from Previous Meeting**
23/24/014

The Clerk gave an update on the following:

- Petwell allotments – repairs to tracks – has been done however needs further maintenance by smoothing off by Plant then addition of road planings.
- Allotment Management Plan – Draft 1 complete. Draft 2 will be presented at next meeting.
- Green Seat – Roof to be re-painted with anti-climbing paint.
- Play Area – Some minor works / repairs to be followed up.
- Village Green Fencing near Seaview House – 25m length. Works start week 24 July.
- Signs required for around village play area and other areas ie. no dogs etc
- Wild flower seeds will be obtained in Jan / Feb
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The report as given was **ACCEPTED**

C&G **Play Equipment Inspection Reports**
23/24/015 The Clerk advised the Committee of items outstanding from previous inspection reports. Inspections were being carried out by Zurich (Insurers), DCC and EVPC Staff on a regular basis.

Two items highlighted:

1. Gate does not self-close
2. Safety matting requires assessment

RECOMMENDED: that:

1. Contact supplier for repairs / assessment

C&G
23/24/016

Public Space Protection Order (PSPO) & Dog Ownership 2023

The Public Space Protection Order 2023 makes it mandatory for dogs to be on a lead in public spaces, and for dog owners to be held responsible for the control of the animal, its behaviour and safety of other public space users. Current Council Policy is that dogs are not allowed in the cemetery (except for guide dogs), but also recognised that most dog owners are responsible people and would follow given rules.

It was **RESOLVED** that:

1. Dogs (other than guide dogs) would be allowed in the cemetery on a lead, and owners are to be responsible for clear up.
2. Extra warning signs would be placed around the cemetery to this effect.

C&G
23/24/017

Other Items

- a. **RESOLVED:** that quotations for the repair of the cemetery building roof would be obtained and presented at the next Council meeting.
- b. **RESOLVED:** Extra signage would be obtained for the Green Seat, cemetery and play area.
- c. **RESOLVED:** Investigate if there was any S106 funding available for fencing.
- d. **RESOLVED:** that an order would be placed for winter bedding plants.

C&G
23/24/018

Date and Time of Next Meeting

The next meeting will take place on Wednesday 20 September 2023 at 1100 Hrs in the Milburn Room

CERTIFIED TRUE RECORD

CHAIR


DATE
11.9.23