

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL  
HELD ON 8<sup>TH</sup> APRIL 2019**

Present: Councillor L Morton (Chair)  
Councillors J Andrews, M Burn, W Day, J Lee, A Lumsden and A Robson

Staff: Mrs G M Crute (Parish Clerk)

Also in Attendance: Mr N Frain and Mr C Knowles – Easington Village Allotment Association

EVPC **Apologies for Absence**  
18/19/314 There were no apologies for absence received.

EVPC **Declarations of Interest on Items on the Agenda**  
18/19/315 Councillor J Lee declared a personal and prejudicial interest in item 8b as she is a member of the Easington Village Heritage Group  
Councillor J Lee declared a personal and prejudicial interest in item 9b as she is a member of Easington Village Allotment Association Management Committee  
Councillor J Andrews declared a personal and prejudicial interest in item 8b as she is a member of the Easington Village Heritage Group  
Councillor M Burn declared a personal and prejudicial interest in item 8b as she is a member of the Easington Village Heritage Group

EVPC **Public Participation**  
18/19/316 There were no members of the public registered to speak under public participation.

**RESOLVED** that the information given, be NOTED.

EVPC **Minutes of the last Meeting held on 11<sup>th</sup> March 2019**  
18/19/317 **RESOLVED:** that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC **Matters Arising**  
18/19/318

EVPC **Police Matters** – The Clerk had contacted Sgt  
18/19/287 Footes regarding the incident at Southside. A response had been received and forwarded to members.

EVPC **Polling Station** – The Clerk had completed and  
18/19/291 returned the form to DCC.

EVPC **Charity Event** – The Clerk had advised the  
18/19/292 organiser of the Parish Council’s decision.

EVPC **Request for Financial Assistance** - The Clerk  
18/19/300 had forwarded the donation.

EVPC **Letter from Resident** – The Clerk had written to  
18/19/307 the resident.

EVPC  
18/19/309

**Easington Village Event Proposal** – the Clerk had written to the organiser advising of the Parish Council’s decision.

The Clerk requested Members give consideration for a date for the tree planting. It was agreed that the planting take place on Thursday 25<sup>th</sup> April at 11.00 am

**RESOLVED** that

- i) the information given, be NOTED
- ii) arrangements be made for the Tree Planting Ceremony on Thursday 25<sup>th</sup> April at 11 am on the Village Green with refreshments afterwards at Seaton Holme.

EVPC  
18/19/319

**Police Matters**

The Clerk read out a report which had been submitted by the Police.

**RESOLVED** that the information given, be NOTED.

EVPC  
18/19/320

**Report of the County Councillor**

There was no County Councillor in attendance.

**RESOLVED:** the information given, be NOTED;

EVPC  
18/19/321

**Seaton Holme - Footpaths**

The Clerk advised on the previous quotations that had been received. The Chairman stated that as there had been no other contractors willing to provide a quotation then we would need to consider the two that we had been provided with.

**RESOLVED:** that Oakwood Paving and Landscaping be appointed to undertake the work at a cost of £3480.

EVPC  
18/19/322

**Easington Village Heritage Group**

Members gave consideration to a request received from Easington Village Heritage Group use Office 1 for storage of the heritage records and a Heritage Centre. They would use the room around room hire and existing staffing arrangements.

**RESOLVED:** Easington Village Heritage Group be allowed to use Office 1 as a Heritage Centre on the understanding that it may be required for room hire.

EVPC  
18/19/323

**Report of the Cemetery Superintendent**

Members gave consideration to the Cemetery Superintendent’s report which had been previously circulated.

**RESOLVED** that the information given, be NOTED;

EVPC  
18/19/324

**Transfer of Allotment Plot**

The Parish Clerk had contacted the Allotment Association Committee regarding the transfer of ownership from the existing tenant into his wife’s name and had been advised that due to the change in the rules she would only be allowed to take over the tenancy of one of the plots.

Members then gave consideration to the letter of appeal. The two allotment plots had been worked jointly by the appellant and her husband for over 20 years. They had not received written notification of

the change to the rules which indicated that tenants would only be allowed one allotment plot for those tenants who have more than one allotment plot.

The Clerk had requested details of any other tenants who had more than one allotment plot. There was one tenant who had 2 allotment plots and 5 tenants who had 1½ allotment plots. None of the tenants had a registered co-worker.

Councillors discussed the matter in great detail and felt that as the plots had been worked jointly from the start of the tenancy the appeal be upheld and both allotment plots were transferred as per the request. However, the appellant would be advised that upon expiration of her tenancy the rules regarding one plot per tenant would be enforced.

Members felt that it would be prudent for the Parish Council to write to those tenants with more than one plot to advise them of the previous rule change.

**RESOLVED:** that

- i) the Clerk advise the appellant and the Allotment Association Management Committee of the Parish Council's decision;
- ii) the Clerk write to those tenants who held had more than one plot advising on the rule.

EVPC  
18/19/325

**Parish Council Financial Status – Bank Balances as at 31.03.19**

The Clerk reported that the bank balances as at 31.03.19 were £70,456.00 in the Savings Account and £1,007.50 in the Current Account totalling £83,705.85

**RESOLVED:** that the information given, be NOTED

EVPC  
18/19/326

**Income and Expenditure Report to 31.03.19**

The Clerk updated Members on the Council's income and expenditure.

**RESOLVED** that the information given, be NOTED.

EVPC  
18/19/327

**Bank Transfers**

The Clerk informed Members that the Transfers for March were £14,970.02 from the Savings Account and £2,664.12 from the Current Account.

**RESOLVED:** to ENDORSE the Transfers.

EVPC  
18/19/328

**Invoices for Endorsement for Payment**

**RESOLVED:** to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed:-

**March 2019**

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
16.3.19	Crystal Cuisine	Buffet 16.3.19	£42.00	106439
1.3.19	Cateraid	Carbon Filter Replacement	£45.60	106442
8.3.19	N Power	Electricity Church	£106.77	DD
8.3.19	N Power	Electricity Cemetery	£43.27	DD
19.3.19	Barclays	Bank Charges	£6.00	DD
22.3.19	N. Power	Electric Seaton Holme	£609.94	DD

13.3.19	Wave	Cemetery Water	£48.81	DD
15.3.19	Chaser Communications	Telephone Charges	£61.10	DD
31.3.19	Crystal Cuisine	Buffet 30.3.19	£63.00	106444
15.3.19	Builders Warehouse	Timber Fencing	£143.04	106446
1.4.19	Durham County Council	Trade Waste	£648.96	106447
9.3.19	Wave	Seaton Holme Water	£532.63	DD
10.3.19	BNP Paribas	Telephone Rental	£39.60	DD
19.4.19	Payroll	3 <sup>rd</sup> Party Payment Month 11	£2561.50	DD
29.3.19	Payroll	Net Pay Month 12	£5557.80	DD
		<b>TOTAL</b>	<b>£9655.02</b>	

EVPC  
18/19/329

### **Income Received**

#### **March 2019**

<b>CUSTOMER NUMBER</b>	<b>Description</b>	<b>Amount</b>
9	Room Hire	£75.00
22	Room Hire	£15.00
2	Room Hire	£186.00
4	Room Hire	£100.00
1	Room Hire	£16.00
3	Room Hire	£67.50
19	Funding Recharge	£100.00
12	Room Hire	£25.00
26	Donation	£942.00
25	Burial Fees	£692.00
7	Outstanding Fees	£7.50
10	Room Hire	£15.00
	<b>Grand Total</b>	<b>£2,241.00</b>

**RESOLVED:** that information given, be NOTED.

EVPC  
18/19/330

### **Effectiveness of Internal Control**

Members gave consideration to the report of the Clerk on the effectiveness of internal control.

**RESOLVED** that the report be RECEIVED.

EVPC  
18/19/331

### **Internal Audit Annual Report**

Members gave consideration to the report of the internal auditor and advised that no action points had been identified.

**RESOLVED:** that the reported be ADOPTED.

EVPC  
18/19/332

### **Requests for Financial Assistance – Citizens Advice County Durham**

Members gave consideration to a request from Citizens Advice County Durham for a donation which could be granted under Section 137 of the Local Government Act, 1972.

**RESOLVED:** that a donation of £50 be GRANTED.

EVPC  
18/19/333

### **Parish Council Reserves**

The Clerk advised Members that this financial year earmarked reserves and general reserves had been utilised to enable the Parish Council to purchase a new tractor, trailer and storage container and carry out

various schemes which had been agreed by the Parish Council at its meetings.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/334

**Planning Applications**

DM/19/00806/FPA – Proposed Provision of Access to Classified Road at 56 Whitehouse Court, Easington Village for Mr J Gallagher  
DRC/19/00095 – Proposed Discharge of Conditions 8 (Landscape Plan) and 12 (Noise Report) Pursuant to Planning Permission  
DM/16/03647/FPA for Mr G Simpson

The Clerk advised members that she had contacted the Chairman and Councillor Day with regard to planning application DM/19/00806/FPA and had submitted objections on behalf of the Parish Council.

**RESOLVED:** that

- i) the information given, be NOTED;
- ii) the actions of the Clerk be ENDORSED.

EVPC  
18/19/335

**Planning Approvals**

There were no planning applications approved.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/336

**Planning Refusals**

DM/17/01963/FPA – Proposed Erection of 98 No. Two Storey 2, 3 and 4 Bedroom Semi and Detached Dwellings with Associated Works for Gleeson Regeneration Ltd

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/337

**Planning Applications (Withdrawn)**

There were no planning applications withdrawn.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/338

**Planning Appeals**

There were no planning appeals.

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/339

**Thank You Letter**

Members gave consideration to correspondence which had been received regarding the above.

**RESOLVED:** that the information given be NOTED.

EVPC  
18/19/340

**Fly the Red Ensign for Merchant Navy Day**

Members gave consideration to correspondence received from Seafarers UK.

**RESOLVED:** that a flag be obtained and displayed on Merchant Navy Day.

EVPC  
18/19/341

**Members' Reports of their Attendance at Meetings/Events on Behalf of the Parish Council**

Councillor Morton had attended a meeting of Easington Village Allotment Association and updated members on the meeting. He had also attended the Local Planning Committee to speak on behalf of the Parish Council

**RESOLVED:** that the information given, be NOTED.

EVPC  
18/19/342

**Date and Time of Next Meeting**

The next meeting of the Parish Council will be held on Monday 13<sup>th</sup> May 2019.

**RESOLVED:** that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman .....

Date .....