

**THE MINUTES OF THE MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 11TH NOVEMBER 2019**

Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, W S Day, J Lee, A Lumsden and A Robson

Staff: Mrs G M Crute (Parish Clerk) and Mrs K Hall (Admin Assistant)

Also in Attendance: County Councillor A Surtees

As a mark of respect on the passing of Councillor Jane Smith a minute's silence was held

EVPC 19/20/173 **Apologies for Absence**
Apologies were RECEIVED and APPROVED FOR Councillor T Murray.

EVPC 19/20/174 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/175 **Public Participation**
There were no members of the public registered to speak.
RESOLVED: that the information given, be NOTED.

EVPC 19/20/176 **Minutes of the last Meeting held on 14 October 2019**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC 19/20/177 **Minutes of the Pre-Budget Meeting** held on 14 October 2019.
RESOLVED: that minutes be confirmed as a correct record, to be signed by the Chairman.

EVPC 19/20/178 **Matters Arising**

EVPC 19/20/143 **Budget Considerations** – The Clerk had obtained information regarding wildflower seeds and had contacted DCC regarding requirements to permit the parish council to undertake the scheme on the grass verges in DCC's ownership.
The clerk had made initial enquiries with DCC Conservation Team regarding the type of limewashing that could be used on Seaton Holme.
The Clerk had asked the Heritage for photographs of the sundial and she had also included a request in her article for the Parish Patch asking residents if they had any photographs.

EVPC/19/20/146 **Public Participation** – The Clerk had organised a meeting with Easington CE PCC for Monday 11th October at 10.30 am.

EVPC/19/20/153 **Vermin Control on Sunderland Road Allotments** – The Clerk had advised the Allotment Association of the Parish Council's decision.

- EVPC/19/20/154 **Bee Keeping on Allotments** – The Clerk was in the process of drawing up a policy which would be considered at a future meeting.
- EVPC/19/20/160 **Butterwick Hospice** – The Admin Assistant had forwarded the donation of £50.00.
- EVPC/19/20/161 **County Durham and Cleveland Partnership (CDCP)**
The Clerk had booked Councillors Murray and Lumsden onto the Chairmanship Training. Unfortunately, Councillor Murray had to cancel. Normally the Parish Council would have been charged for the training due to the cancellation being close to the event, however, on this occasion CDCP had chosen not to charge.
- EVPC/19/20/167 **Easington Village In-Bloom** – The Clerk had contacted the Council's insurers to have the planters included on the insurance policy.

RESOLVED that the information given, be NOTED

EVPC 19/20/179

Police Matters

There had been no police report received. A Member request that information be passed to the Police over regarding a speeding moped from Essyn Court.

RESOLVED that the Clerk inform the Police regarding the speeding moped.

EVPC 19/20/180

Report of the County Councillor

County Councillor Surtees was in attendance and advised due to purdah she would have a limited report. She did report on the following:-

- Speeding problems along the top of the village green, Hall Walks, Stockton Road and Thorpe Road had been reported to the Police and were scheduled for Speedwatch
- Memorial Plaques on the former Council Offices site was still ongoing
- King's Mews Site – The building was owned by MySpace who offered secured tenancies. Myspace had staff on site who look after the maintenance of the building and would sign post tenants to support agencies when requested. All new tenancies are vetted by the Police prior to allocation. This was not supported living. Individuals had secured tenancies and some have support workers to help them with their living. Any concerns for individuals on a safeguarding basis could be reported to Durham County Council's Safeguarding Officer

A Member enquired about the 20mph Speed limit in Fennel Grove/Parsley Close. Councillor Surtees would find out the current status of the order and report back.

A Member advised about problems along Seaside Lane on a weekend with cars racing. This was happening about 11.45 pm. Councillor Surtees advised she would bring this to the attention of the Police.

The Chairman thanked County Councillor Surtees for her attendance. She then left the meeting.

EVPC 19/20/181

Review of Room Hire Fees

The Clerk advised that there had been an increase in room hire charges in 2019. However, with the potential increase to wages and on-costs, she felt that a change to the rates and/or affiliation fee was required. Members agreed to a 50p per hour increase on both general and affiliated room hire fees.

General: The Liddell Room - £16.00 to £16.50; The Burn Room £12.00 to £12.50; The Milburn Room £10.00 to £10.50

Affiliated: The Liddell Room - £11.00 to £11.50; The Burn Room £9.00 to £9.50; The Milburn Room £7.00 to £7.50. Affiliation Fee to remain at £30.00.

The Clerk also advised that Easington Village Luncheon Club fee of £25.00 had not increased for several years. Members agreed that the Luncheon Club provided a vital service to residents of the Parish and felt that an increase should not be made.

Room Hire on a weekend to change for the hire of a single room for a minimum of 2 hours instead of 3 hours. With the weekend charge remaining at £30.00. Full hire of the downstairs of the building will remain at £40.00 per hour. No other increases to be made.

RESOLVED: that the above increases be effective from 1st April 2020.

EVPC 19/20/182

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED;

EVPC 19/20/183

National Tree Week

Members gave consideration to correspondence received from Durham County Council.

RESOLVED: that no application be made this year.

EVPC 19/20/184

Burial and Cemetery Fees

The Clerk advised that there had been an increase to the burial and cemetery fees in April 2019. However, the Clerk advised that there would be a significant increase to the cemetery's expenditure budget. Members felt that an increase of 2% rounded up to the nearest pound be adopted.

RESOLVED: that the increase as detailed above be implemented from 1st April 2020.

EVPC 19/20/188

Allotment Rents

The Clerk advised that the Allotment Rents had been increased in 2019. Members felt that no increase be made this year.

RESOLVED: that the no increase be made in the next financial year.

EVPC 19/20/188

Parish Council Financial Status – Bank Balances as at 31.10.19

The Clerk reported that the bank balances as at 31.10.19 were £119764.19 in the Savings Account and £1,000.00 in the Current Account totalling £120764.19.

RESOLVED: that the information given, be NOTED

EVPC 19/20/189

Income and Expenditure Report to 31.10.19

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC 19/20/190

Bank Transfers

The Clerk informed Members that the Transfers for October were £9302.98 from the Savings Account and £12764.68 from the Current Account.

RESOLVED: to ENDORSE the Transfers.

EVPC 19/20/191

Invoices for Endorsement for Payment

RESOLVED:

- i) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

October 2019

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD
08.10.19	Ignis	Fire Alarm Emergency Light Se	£186	106524
16.10.19	IOS	Noticeboard Allotments	£202.80	106525
11.10.19	Greenham	Cleaning Utensils W. Bin Liners	£69.64	106526
18.10.19	T J's Heating & Home Imp	Repairs Hand Washers	£297.98	106527
20.7.19	Rialtas Business Solutions	Allotment Software Subs.	£145.20	106528
6.11.19	CDALC	Councillor Training	£27	106529
30.10.19	Greenham	Refuse & Hoover Bags	£28	106531
31.10.19	ITC	Cloud Office Mailbox	£12	DD
30.9.19	ITC	Cloud Office Mailbox Sept.	£12	DD
21.10.19	Chaser Communications	Telephones	£58.16	DD
28.10.19	Wave	Allotment Water	£278.39	DD
17.10.19	Barclays	Bank Charges	£6	DD
18.11.19	Payroll	3 rd Part Payments – Month 6	£2699.66	DD
31.10.19	Payroll	Net. Pay - Month 7	£5956.09	DD
		TOTAL	£9978.92	

Petty Cash 106523 £100
 S137 Donation 106522 £50

EVPC 19/20/192

Income Received

October 2019

Customer Number	Description	Amount
Customer 2	Room Hire	£100
Customer 8	Burial Fees	£15
Customer 9	Room Hire	£70
Customer 6	Burial Fees	£180.55
Customer 12	Room Hire	£27.50
Customer 4	Room Hire	£225
Customer 1	Room Hire	£18
Customer 10	Room Hire	£17.50
Customer 11	Room Hire	£145
Customer 6	Burial Fees	£52
Customer 1	Room Hire	£18
Customer 11	Sponsorship	£110
Customer 22	Room Hire	£32
Customer 3	Room Hire	£40
	Total Received	£1050.55

RESOLVED: that information given, be NOTED.

EVPC 19/20/193

County Durham and Cleveland Training Partnership

Members gave consideration to attendance at a Planning Application Training Event on Tuesday 26 November at County Hall, Durham.

RESOLVED: that Councillors W Day and A Lumsden be authorised to attend.

EVPC 19/20/194

Planning Applications

DM/19/03323/TPO Proposed Crown Lift to provide clearance from ground level of 4m, crown lift by up to 15% and prune selected branches to provide clearance from property of 2m to 8 no. Sycamore trees at Sycamore House, 6 Dairy Houses, Little Thorpe for Mr Tomlin

DM/19/03325/VOC Variation of condition no 2 of application ref: DM/198/03999/FPA in order to remove one dwelling and minor amendments to the layout at Moorfield Stadium, Sunderland Road, Easington Village

DM/19/03377/FPA Proposed Dormer Loft Conversion at 7 Essyn Court, Easington Village for Mr S Cummings

RESOLVED: that the information given, be NOTED.

EVPC 19/20/195

Planning Approvals

DM/19/02995/FPA Proposed Single Storey Rear Extension at 7 Lea Lane, Easington for Mr Derek Dance

DM/19/02887/LB Proposed Replace 6 Windows and Frames at The Mill, Easington Village for Mr William Hunter

RESOLVED: that the information given, be NOTED.

EVPC 19/20/196

Planning Refusals

DM/19/02107/FPA Proposed Erection of 20 bay stable block and retention of static caravan at Mount Pleasant Farm, Loaning Burn, Easington Village for Mr N Frain

RESOLVED: that the information given, be NOTED.

- EVPC 19/20/197 **Planning Applications (Withdrawn)**
 There were no planning applications withdrawn.
RESOLVED: that the information given, be NOTED.
- EVPC 19/20/198 **Planning Appeals**
 There were no planning appeals.
RESOLVED: that the information given, be NOTED.
- EVPC 19/20/199 **Royal Garden Parties**
 Members gave consideration to correspondence received from County Durham Association of Parish and Town Councils regarding a nomination for the 2020 Royal Garden Party.
RESOLVED: that no nominations be put forward this year.
- EVPC 19/20/200 **Butterwick Hospice**
 To consider a letter of thanks from Butterwick Hospice in relation to the Parish Councils donation of £50.00.
RESOLVED that the letter of thanks be RECEIVED.
- EVPC 19/20/201 **Heritage Preservation**
 Members gave consideration to correspondence received from County Durham Association of Parish and Town Councils regarding Communities Secretary launch of Heritage Assets.
RESOLVED: that further information be awaited from Central Government.
- EVPC 19/20/202 **Coalfields Regeneration Trust and CDA Funding Fair**
 Members gave consideration to correspondence received from County Durham Association of Parish and Town Councils regarding Coalfields Regeneration Trust and CDA Funding Fair at Blackhall Community Centre on Wednesday 13th November from 10.00am till 1.00 pm.
RESOLVED: that the information given, be NOTED.
- EVPC 19/20/203 **Ward Homes Fund Promotions in Easington**
 Members gave consideration to correspondence received from Durham County Council regarding Warm Home Fund.
RESOLVED: that the information given, be NOTED.
- EVPC 19/20/204 **Code of Recommended Practice Briefing**
 Members gave consideration to correspondence received from County Durham Association of Parish and Town Councils regarding code of recommended practice briefing from National Association of Local Councils regarding the purdah period.
RESOLVED: that the information given, be RECEIVED.
- EVPC 19/20/205 **Vacancy of Parish Councillor**
 The Clerk advised Members that a notice of vacancy had been advertised following the death of Jane Smith. If by 25 November 2019 a request for an election had not been made then the Parish Council would be able to advertise the vacancy for co-option.
RESOLVED: that the information given, be NOTED.

EVPC 19/20/205

Members' Reports of their Attendance at Meetings/Events on Behalf of the Parish Council

Councillor Morton had attended the Remembrance Service at St Mary's Church and had placed a wreath on behalf of the Parish Council. Councillor Lumsden had attended Chairmanship Training provided by County Durham Association of Parish and Town Councils. She thought the training was interesting and useful.

RESOLVED: that the information given, be NOTED.

EVPC 19/20/206

Date and Time of Next Meeting

The next meeting of the Parish Council will be held on Monday 9th December 2019, with a Precept Meeting being held at 6.30 pm.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date