

**THE MINUTES OF A VIRTUAL MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON 14TH SEPTEMBER 2020**

- Present: Councillor L Morton (Chair)
Councillors J Andrews, M Burn, W Day, J Lee, A Lumsden, T Murray and A Robson
- Staff: Mrs G M Crute (Parish Clerk)
- Also Present: County Councillor D Boyes
- EVPC 20/21/070 **Apologies for Absence**
There were no apologies for absence.
RESOLVED: that the information given, be NOTED.
- EVPC 20/21/071 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

RESOLVED: that the information given, be NOTED.
- EVPC 20/21/072 **Public Participation**
There were no members of the public registered to speak.
RESOLVED: that the information given, be NOTED.
- EVPC 20/21/073 **Minutes of the last Meeting held on 17th July 2020**
RESOLVED: that the minutes be confirmed as a correct record, to be signed by the Chairman.
- EVPC 20/21/074 **Matters Arising**

EVPC 20/21/055 **Seaton Holme – COVID19** – risk assessment and special conditions of hire have been forwarded with the agenda for consideration.

RESOLVED: that the information given, be NOTED.
- EVPC 20/21/075 **Report of the County Councillor**
County Councillor Boyes was in attendance and gave an update on the following issues:-
 - The August Bank Holiday Horse Fayre. Both County Councillors Surtees and Boyes had objected to the holding of the event, which was on private land, especially in light of the coronavirus pandemic.
 - Concerns had been raised by members of the public about the inconsistency of the speed along Thorpe Road. It is 60 mph from Little Thorpe roundabout into the Village.
 - Former Kings Head Site – continuing to liaise with Police
 - Durham County Council's Selective Licensing Scheme
 - New housing development at former Workingmens Club off Seaside Lane

Members also felt that it was inappropriate that the August Bank Holiday Horse Fayre was allowed to proceed and felt it would be appropriate to write to express their disappointment that the event had been allowed to proceed. County Councillor Boyes advised that he would provide the Clerk with contact details of who to contact.

Members continued to have concerns regarding the former Kings Head Site and its residents. A lengthy discussion was held on the various issues concerning the site and Councillor Boyes advised how he was working with the Police to address some of the problems. Members also felt that the condition of the outside of the building facing onto Low Row was in a particularly poor conditions and felt that this should be brought to the attention of MySpace Housing Association. The Clerk provided an update from Sgt Footes.

RESOLVED that:-

- i) the Clerk write a letter expressing the Parish Council's disappointment that the August Bank Holiday Horse Fayre was allowed to go ahead;
- ii) the Clerk write to MySpace regarding the condition of the Former Kings Head site as detailed above.

EVPC 20/21/076

Speeding Traffic – Seaside Lane, Easington Village

The Chairman brought this agenda item forward.

Councillor Morton advised that there had been an increase in traffic speeding along Seaside Lane and that there were continuing problems with the volume and speed of traffic through the village.

The Clerk provided members with an update from Sgt Footes as follows:-

“community speedwatch’ is regularly carried out and figures entered onto our system to help raise the profile for traffic attendance. We have had regular attendance over the past couple of months by one of our motorbike team who I’m sure you, or the members will have seen. He is taking positive action as well as providing a presence. I’ve asked him to attend my area as a priority and although he’s wanted everywhere he is concentrating as much as possible on Easington / South Hetton.”

County Councillor Boyes spoke about the positive effect of the traffic calming measures installed along North Crescent but felt that this may have had a knock on effect on traffic now using Seaside Lane. He agreed with Members regarding the increase in traffic over the previous years which could be attributed to the new housing developments in Easington Village. He was continuing to pursue a meeting with Highways Officers at Durham County Council, which had been delayed due to the coronavirus pandemic, to draw up a strategic plan for the highways in Easington Village. Councillors suggested that when Highways Officers visited that it would be beneficial if they could attend at 3.00 pm as this is when the problems are particularly bad.

RESOLVED that the information given, be RECEIVED.

County Councillor Boyes left the meeting

EVPC 20/21/077

Police Matters

There had been no Police report submitted.

RESOLVED that an extended report be given at the next meeting.

EVPC 20/21/078

Seaton Holme – COVID19

The Clerk updated Members on the recent changes in Government Guidelines and the implications for the use of Seaton Holme. Members gave consideration to the Risk Assessments and Special Conditions of Hire that had been previously circulated.

RESOLVED: that the Clerk continue to monitor the situation and allow access to rooms for regular users as Government Guidelines permit.

EVPC 20/21/079

Report of the Cemetery Superintendent

Members gave consideration to the Cemetery Superintendent's report which had been previously circulated.

RESOLVED that the information given, be NOTED.

EVPC 20/21/080

Sunderland Road Allotment Site

The Clerk advised Members of the damage caused to the boundary fencing off Petwell Lane by an unknown driver. The damage had caused some asbestos to come to the surface. There was also some asbestos found on another of the plots. After consultation with the Chairman the Clerk organised for the asbestos to be removed from the site by a specialist firm. One of the allotment holders, Mr M Vickers, had offered his services to replace the damaged fencing at no cost to the Parish Council. The Clerk had received a risk assessment from the Allotment Association regarding keeping the gates open due to the coronavirus pandemic. The Clerk had requested that the gates be locked. The Clerk had undertaken a risk assessment at the start of the pandemic to allow the allotment site to be kept open and it had been displayed on the Noticeboard at the Allotment Site.

RESOLVED that:-

- i) actions of the Clerk be ENDORSED
- ii) the Clerk provide the Allotment Association with a further risk assessment and instruction to keep the gates locked.

EVPC 20/21/081

Parish Council Financial Status – Bank Balances as at 31.08.2020

The Clerk reported that the bank balances as at 31.08.20 were £171,562.26 in the Savings Account and £1000 in the Current Account totalling £172,562.26

RESOLVED: that the information given, be NOTED

EVPC 20/21/082

Income and Expenditure Report to 31.08.20

The Clerk updated Members on the Council's income and expenditure.

RESOLVED that the information given, be NOTED.

EVPC 20/21/083

Bank Transfers

The Clerk informed Members that the Transfers for July were £10,499.29 from the Savings Account and £7,533.22 from the Current Account and for

August were £13,351.62 from the Savings Account and £12,952.00 from the Current Account

RESOLVED: to ENDORSE the Transfers.

EVPC 20/21/084

Invoices for Endorsement for Payment

RESOLVED:

- i) to AUTHORISE the Clerk to make payment of invoices/petty cash/payroll over the recess period.
- ii) to ENDORSE the following invoices for payment, together with payments of donations/petty cash/payroll as previously agreed;

July 2020

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/ BACS
30.6.20	Chaser Communications	Telephones	£80.16	DD
10.7.20	BNP Paradis	Telephone	£39.60	DD
29.7.20	Concept	Old Photocopier Final Usage	£10.36	DD
31.7.20	ITC	Cloud Back Up	£7.20	DD
31.7.20	ITC	Cloud Office	£6.	DD
31.7.20	Document Solutions	Photocopier Usage	£11.27	DD
23.7.20	N Power	SH Gas	£21.17	DD
5.8.20	ITC	One Drive Sync	£42	DD
28.7.20	Greenham	Domestos	£18.26	BACS
28.7.20	Greenham	Hand Towels Wypall Roll	£42.81	BACS
23.7.20	Darlington B.C.	Summer Bedding	£1403.35	106558
8.7.20	Krystal Cleaning	Kitchen & Toilet Clean	£360.	BACS
17.7.20	RBS	Software Trf to new Server	£30.	BACS
23.7.20	Safechem	Soap Dispensers & Hand Gel	£254.71	BACS
27.7.20	ES Solutions	Noticeboard	£2507.76	BACS
16.7.20	HAGS	Playground Equipment Parts	£205.20	BACS
16.7.20	TJ'S	Batteries Stats Fire Doors Replace	£170.	BACS
17.7.20	IOS	Stationery & Stamps	£70.99	BACS
17.7.20	RBS	Software Transfer	£30	BACS
15.7.20	Payroll	3 rd Party Payments Month 3	£2724.98	BACS
31.7.20	Payroll	Net Payments Month 4	£5935.84	BACS
		TOTAL	£13971.66	

106557 Petty Cash Cheque £250

August/September 2020

DATE	PAYEE	DESCRIPTION	AMOUNT	CHEQUE NO/DD/ BACS
8.7.20	Builders Warehouse	Sand Cement Trowel	£16.65	BACS
11.8.20	TJ's Heating & HI	Door Closes, Floor Plate, Fit Saniti	£597.37	BACS
31.7.20	CDS Fire & Security	Intruder Alarm Maintenance	£198	BACS
18.8.20	Glasdon	Dog Bin liner lid ext base sticker	£159.62	BACS
26.8.20	Safe Strip UK	Asbestos Removal Allotments	£426	BACS
31.7.20	Document Solutions	Initial Bill Photocopier	£7.36	DD
27.7.20	N Power	Electric SH	£19.14	DD
11.8.20	N Power	Electric Cem	£22.25	DD
11.8.20	N Power	Electric Floodlights	£54.95	DD
11.8.20	BNP Paribas	Telephone Rental	£39.60	DD
22.8.20	Document Solutions	Cost per copy	£2.81	DD
12.08.20	Barclays Bank	BACS Charges	£6.00	DD

31.07.20	Chaser Communications	Line Rental/Internet	£75.70	DD
31.08.20	ITC	Cloud Back-up	£7.20	DD
31.08.20	ITC	Office 365	£6.00	DD
13.8.20	Greenhams	Hand Soap	£10.25	BACS
2.9.20	Monk Hesleden PC	Weedkiller	£35.00	BACS
1.9.20	RBS	Accounts Support 20/21	£607.20	BACS
03.08.20	Builders Warehouse	Postcrete x 10	£59.88	BACS
15.7.20	Payroll	3 rd Party Payments Month 4	£2727.18	BACS
31.7.20	Payroll	Net Payments Month 5	£5971.84	BACS
03.09.20	Durham County Council	New Tractor Tyre	£96.72	BACS
13.09.20	TJ's Heating & Home Impr	Guttering/Hopper/Downpipe Clean	£70.00	BACS
02.09.20	Cathedral Leasing Ltd	½ Year Supply of Hygiene Services	£187.20	BACS
09.09.20	BNP Parabis	Office Telecoms	£39.60	DD
09.09.20	N-Power	Electricity – Church	£8.77	DD
09.09.20	N-Power	Electricity – Cemetery	£14.78	DD
		TOTAL	£11467.07	

EVPC 20/21/085

Income Received

July 2020

Customer Number	Description	Amount
28	Burial Fees	£508
22	Rent	£600
11	Burial Fees	£148
27	Allotment Rent	£12
5	Rent 2020/21	£9000
Total Income		£10268

August 2020

Customer Number	Description	Amount
11	Sponsorship	£240.00
6	Allotment Rent/Key	£30.00
22	Rent	£600.00
36	Room Hire	£975.00
Total Income		£1845.00

RESOLVED: that information given, be NOTED.

EVPC 20/21/086

COVID-19 Business Grant

The Clerk advised Members that the Government had changed the criteria on eligibility of Parish Councils to apply for the COVID-19 Business Grant. The Clerk had made an application and the Parish Council was successful in receiving a grant of £10,000.

RESOLVED that information given, be NOTED.

EVPC 20/21/087

Planning Applications

DM/20/02110/FPA – Proposed Change of use from agricultural to equestrian, erection of stable block for personal use with associated

menage and new vehicular access, gate and parking area at Land to the West of Moor House, Durham Lane, Easington for Lynda Collis
DM/20/02348 – Proposed Single Storey Extension at 1 Fennel Grove, Easington Village for Mr D Airey
DM/20/02425/WAS – Proposed Engineering operations to provide level site, construction of access road, erection of waste material wet processing plant, waste recycling energy plant, biomass energy plant and associated offices and infrastructure at land adjacent to North East Motor Salvage, Mill Hill, North West Industrial Estate for Mr a Kirkbride

RESOLVED: that Members provide the Clerk with any points they wanted include in objections to application DM/20/02425/WAS

EVPC 20/21/088

Planning Approvals

DM/20/01177/FPA – Proposed Extension to Agricultural Building for the Purpose of Covering Outside Feed Area for Livestock at Calf Close Farm, Easington for Mr A Wilson

DM/20/00092/FPA – Proposed Residential Development of 96 Dwellings (inc Bungalows) with access, open space, SuDs and Landscaping. Provision of dedicated parking spaces and acoustic boundary fencing to boundary of the existing vehicle maintenance workshops at Site of Former Easington Village Workingmen's Club, Seaside Lane, Easington for Believe Housing/Esh Living

RESOLVED: that the information given, be NOTED.

EVPC 20/21/089

Planning Refusal

There were no planning refusals.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/090

Planning Applications (Withdrawn)

There were no planning applications withdrawn.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/091

Planning Appeals

There were no planning appeals.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/092

Letter of Thanks

Members gave consideration to a letter of thanks received from a resident congratulating the Parish Council on the wildflower planting scheme near Little Thorpe Roundabout.

RESOLVED: that the letter of thanks be RECEIVED.

EVPC 20/21/093

Members reports of their Attendance at Meetings and Events on Behalf of the Parish Council

Due to the COVID19 there had been no attendance by Members.

RESOLVED: that the information given, be NOTED.

EVPC 20/21/094

New Play Equipment

The Clerk had requested updated quotations from the 3 play providers who had previously submitted quotations for the replacement of equipment on

the Village Green Play Area. She had also requested a quotation for a footway to be included from the main paths to the play area. Members gave consideration to the play equipment which had already been on display in Seaton Holme for residents at the beginning of the year. It was felt that Option 2 be the preferred option as it had features of inclusivity for children.

RESOLVED: that the Clerk make an application for Section 106 funding for the scheme.

EVPC 20/21/095

Former Kings Head Site

This item had been discussed in detail under the County Councillors report.

EVPC 20/21/096

Parish Council Meetings Times

Councillor Andrews suggested that the normal Parish Council meeting times be moved to during the day, when meetings were able to be undertaken face to face.

RESOLVED that meeting times would revert to 7.00 pm once they were allowed to be undertaken face to face.

EVPC 20/21/097

Christmas Tree Lighting

The Clerk asked that Members give consideration to a date for the Christmas tree lighting ceremony and suggestions for someone to official switch the lights on. She also advised that any event would be undertaken in line with the COVID-19 Government Guidance.

RESOLVED that Grahame Morris, MP be invited to officially switch on the Christmas Tree Lights at Seaton Holme in December.

EVPC 20/21/098

Date and Time of Next Meeting

The next meeting of the Parish Council will be held on Monday 12th October 2020 at 1.30 pm.

RESOLVED: that the information given, be NOTED.

CERTIFIED TRUE RECORD

Chairman

Date