

**MINUTES OF AN ORDINARY MEETING OF EASINGTON VILLAGE PARISH COUNCIL
HELD ON MONDAY 12TH JUNE 2023**

Present: Cllr W S Day (Chair)
Councillors L Birkett, A Childs, J Lee, A Lumsden,

Staff: Mr P Moore (Clerk to Council)

In Attendance: Mr B King
Mr J Allsor

EVPC 23/24/019 **Apologies for Absence**
Apologies for absence received.

Cllr. L Morton
Cllr. S Laws
Mr Richard Parker

RESOLVED that the information given, be NOTED

EVPC 23/24/020 **Declarations of Interest on Items on the Agenda**
There were no declarations of interest.

RESOLVED: that the information given, be NOTED

EVPC 23/24/021 **Public Participation**
There were no members of the public registered to speak. However, Mr King was invited to speak on his planned development of the old Methodist Church and its conversion into a tearoom.

RESOLVED: that the information given, be NOTED.

EVPC 23/24/022 **Minutes of the Annual Assembly of Electors held on 09 May 2023**

RESOLVED: that the minutes be confirmed as a correct record and were signed by the Chair.

EVPC 23/24/023 **Minutes of the Annual Meeting of Easington Village Parish Council held on 09 May 2023**

RESOLVED: that the minutes be confirmed as a correct record and were signed by the Chair.

EVPC 23/24/024 **Minutes of the Ordinary Council Meeting held on 09 May 2023**

RESOLVED: that the minutes be confirmed as a correct record and were signed by the Chair.

EVPC/23/24/025 **Minutes of the Cemetery and Grounds Meeting held on 17 May 2023**

RESOLVED: that the minutes be confirmed as a correct record and were signed by the Chair.

EVPC/23/24/026

Minutes of the Extraordinary Council Meeting held on 30 May 2023

RESOLVED: that the minutes be confirmed as a correct record and were signed by the Chair.

EVPC/23/24/027

Police Report

Members gave consideration to the report of the Police (15 May 23), which had been previously circulated, including a further report (12 June 23).

The issue of youths on motorbikes and quads was discussed. This problem is not confined to the village. Cllr Childs suggested liaison with Police and other parishes for a co-ordinated approach to the problem.

Speeding was an ever-increasing danger in the village with the added problems of a greater volume of traffic.

RESOLVED that:

- i) the information given, be NOTED
- ii) the Clerk write to Durham Constabulary expressing the concerns of Council

EVPC/23/24/028

Report of County Councillor

None received.

EVPC 23/24/029

Accounts for the Year Ended 31 March 2023

RESOLVED that the Accounts be APPROVED

EVPC/23/24/030

Annual Governance Statement 2022/23

RESOLVED that the Annual Governance Statement be APPROVED

EVPC/23/24/031

Annual Statement of Accounts for the Year Ended 31 March 2023

RESOLVED that the Annual Statement of Accounts be APPROVED

EVPC/23/24/032

Council Routine / Monthly Financial Report (to 31 May 23)

a.

Bank Balances at 31/05/23

RESOLVED that the Bank Balances be APPROVED

b.

Income and Expenditure report to 31/05/23

RESOLVED that the report be APPROVED

c.

Bank Transfers to 31/05/23

RESOLVED that the Transfers be APPROVED

- d.
Invoices for endorsement of Payment
RESOLVED that the Invoices for payment be APPROVED
- e.
Income Received
RESOLVED that the report be APPROVED
- f.
Bank reconciliation at 31/05/23
RESOLVED that the report be APPROVED

EVPC/23/24/033

Progress Report of adding new clerk to Bank Mandate

The clerk gave an update and added that all was in order.

EVPC/23/24/034

Resignation of Admin Assistant

The Admin assistant had resigned on 17 May. Consequently, her last working day would be 14 June although she was currently taking leave.

Recruiting: There had been 8 expressions of interest and 6 applications received by close of business on 09 June. A sift of applicants had taken place and 4 will be called to interview on 14 June.

It was acknowledged that the Admin Assistant had been put under considerable pressure due to the resignation of the Clerk in 2022.

RESOLVED that the Council record their thanks and appreciation to the outgoing Admin Assistant.

RESOLVED that Council send flowers as a small token of that appreciation.

EVPC/23/24/035

Councillor Vacancies

There were two vacancies on Council and the latest one (to replace Cllr Marriott) was now de-notified and therefore could be filled by co-option.

Mr Richard Parker had notified his intention to attend Council meeting and to stand for co-option, however, his business commitments had prevented him from attending.

RESOLVED to hold co-option over to the following month when Mr Parker may attend.

EVPC/23/24/036

Planning Applications

a.
Planning Applications –

DM/23/01218/HRN – **RESOLVED** there was no objection.

DM/23/01189/FPA - **RESOLVED** there was no objection.

Public Notice – Stopping Up Highway Order 202 (Durham Lane)

RESOLVED that this item be brought forward to next meeting.

b.

Planning Refusals – None

c.

Applications Withdrawn – None

d.

Planning Appeals - None

EVPC/23/24/037

Renewal of the DCC / EVPC SLA for the provision of Payroll Services

RESOLVED to renew the SLA as notified.

EVPC/23/24/038

EVPC move to Rialtas cloud-based storage and ,multi-user licence

The Clerk gave an update on the service as it is now and the risk of having only local data storage, and a single user licence. This prevents the Clerk and Admin Assistant from working with the package simultaneously, and there is a risk of data loss.

It was **RESOLVED** that the Clerk upgrade to Rialtas / Omega multi-user licence and cloud-based storage.

EVPC/23/24/039

Member Reports of their attendance at meetings and events on behalf of the Parish Council

None to report

EVPC/23/24/040

Verbal Report of the Clerk

The Clerk gave a verbal report on items of interest to Council:

- a. Damage to flower tub near cemetery
- b. New strimmer purchased and arrived
- c. Decorating materials for cemetery office purchased.
- d. Allotment Management Plan – first draft completed
- e. Skill Mill – awaiting quote for cemetery fencing repair
- f. Quotes for Clappersgate fence to be brought to next meeting

It was **RESOLVED** that the information be NOTED.

EVPC/23/24/041

Correspondence

A request for assistance had been received from a resident who lives adjacent to the penfold in relation to a tree that was causing nuisance. A site visit was made and photographs taken. It was agreed that the problem should be mitigated but as the tree was inside the conservation area it may have a preservation order on it.

It was **RESOLVED** that the Clerk liaise with DCC arborist and report back to Council

EVPC/23/24/042

Date and Time of Next Meeting

The next meeting of the Parish Council was scheduled for Monday 10th July 2023 at 1800 Hrs in the Burn Room, Seaton Holme.

RESOLVED that the information given be NOTED

EVPC/23/24/043

Exclusion of the Press and Public – In accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960

Mr King and Mr Allsor left the meeting.

EVPC/23/24/011

Statement KH/AA/250523

It was **RESOLVED** by Council that the information be NOTED.

CERTIFIED TRUE RECORD

Chairman *WSDy*

Date *10th July 2023*

Distribution / Publication:

- All Easington Village Parish Councillors
- EVPC Website
- DCC Councillor Surtees
- DCC Councillor Boyes