

**THE MINUTES OF THE ANNUAL MEETING OF EASINGTON VILLAGE
PARISH COUNCIL HELD ON TUESDAY 9TH MAY 2023**

Present: Councillor L Morton (Chair)
Councillors L Birkett, W S Day, S Laws, J Lee, A Lumsden, E Marriott

Staff: Mr P Moore (Clerk to Council) and Mrs K Hall (Admin Assistant)

In Attendance: County Councillor A Surtees
Ms S Shippen LGRC
Ms A Childs

EVPC
23/24/001 **ELECTION OF CHAIR**
A nomination was received for Councillor L Morton
RESOLVED: that Councillor Morton be ELECTED.

EVPC
23/24/002 **CHAIR DECLARATION OF ACCEPTANCE OF OFFICE**
Councillor Morton signed the declaration of acceptance of office.
RESOLVED: that the declaration of acceptance of office be ACCEPTED.

EVPC
23/24/003 **ELECTION OF VICE CHAIR**
A nomination was received for Councillor W S Day
RESOLVED: that Councillor Day be ELECTED Vice-Chairperson for the forthcoming year.

EVPC
23/24/004 **TO RECEIVE THE REPORT OF THE CHAIR OF THE PARISH
COUNCIL FOR THE CIVIC YEAR 2022/23**

RESOLVED: that the report of the Chairman, be RECEIVED.

EVPC
23/24/005 **TO APPOINT PERSONS TO PARISH COUNCIL COMMITTEES AND
SUB-COMMITTEES**

Cemetery and Grounds Committee (5 Members)
RESOLVED: that Councillors W S Day, J Lee, L Morton, L Birkett and E Marriott be appointed to the Cemetery and Grounds Sub-Committee

Staffing Committee (5 Members)
RESOLVED: that Councillors S Laws, J Lee, W Day, A Lumsden and E Marriott be appointed to the Staffing Committee.

Appeals Committee (2 Members)
RESOLVED: that Councillors L Birkett and L Morton be appointed to the Appeals Committee.
RESOLVED: That another member be brought onto Appeals Committee following co-option.

EVPC
23/24/006

TO REVIEW STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED: that the Standing Orders and Financial Regulations be APPROVED and ADOPTED.

EVPC
23/24/007

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

- a) **East Durham Area Action Partnership**
RESOLVED that Councillors A Lumsden and L Birkett plus the Clerk be the Parish Council's representatives.
- c) **Small and Medium Council's Forum**
RESOLVED that Councillors J Lee and L Birkett plus the Clerk be the Parish Council's representatives.

EVPC
23/24/008

TO CONSIDER PAYMENT OF ANNUAL SUBSCRIPTIONS

Members gave consideration to the payment of the annual subscriptions which had been previously circulated:

Annual Insurance Premium (Zurich)
County Durham Association of Local Councils (CDALC)
Society of Local Council Clerks (SLCC)
National Association of Local Councils (NALC)
North-East Regional Employers Organisation (NEREO)

RESOLVED: that the payments be AUTHORISED.

EVPC
22/23/009

TO APPOINT CHEQUE SIGNATORIES

RESOLVED that:

Councillors J Lee, L Morton, and S Laws be APPOINTED as cheque signatories.

EVPC
23/24/010

TO APPOINT KEYHOLDERS

a) Seaton Holme

RESOLVED: that the Clerk, Caretaker, Administration Assistant and Chairman be APPOINTED as keyholders.

b) Cemetery

RESOLVED: that the Cemetery Superintendent and Cemetery Assistant/Groundsman be APPOINTED as keyholders.

EVPC
23/24/011

MEETING DATES FOR 2022/23

Members gave consideration to meeting dates for 2023/24 which had been previously circulated.

RESOLVED that the meeting dates be APPROVED and that the next annual meeting be held on Monday 13 May 2024 at 1800 Hrs.

CERTIFIED TRUE RECORD

CHAIRMAN *WSD*

DATE *12/6/23*