

Mr Paul Moore MSc
Clerk to the Council
Easington Village Parish Council
Seaton Holme
Hall Walks
Easington Village
Peterlee
Co. Durham
SR8 3BS
Tel: 0191 5279360
Email: clerk@easingtonvillageparishcouncil.gov.uk



VAT Registration No 605 3222 83

14 May 2025

To Councillors: Cllr J Lee, Cllr A Lumsden, Cllr A Dent, Cllr A Morton,
Cllr J Ramshaw, Mr W Hunter, Cemetery Superintendent & Mrs H Hall.

A MEETING OF CEMETERY AND GROUNDS SUB-COMMITTEE will be held on **FRIDAY 23 May 2025 at 1100 Hrs** in the Milburn Room.

Paul Moore
Clerk to the Council

AGENDA

Exclusion of Press and Public

The Council is asked to **RESOLVE** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the item of business (Agenda item 15) by reason of the confidential nature of the business to be transacted.

- 1 **To elect a Chair for the Council year 2025-26**
2. **Apologies for Absence** – to consider for approval.
- 3 **Declarations of Interest** – to note any declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct.
- 4 **Public Participation** – to receive any representations or questions from members of the public in accordance with Standing Order 3 (e-g). (Members of the public are invited to address the Cemetery & Grounds Sub Committee on matters relating to the Agenda for up to 3 minutes per person during the public participation period which is not to exceed 15 minutes in total)
- 5 **Update on outstanding issues from meeting of Friday 21 March 2025** – to review (approved by Council on Monday 10 February 2025).
- 6 **Play Equipment Inspection Report** – to consider Play Inspection Reports to May 2025. (Note – electronic format only due to size of document)

- 7 **Allotments Report** – (Deputy Clerk) - to consider for approval.
- 8 **Cemetery Supervisor Report** – to consider for approval.
- 9 **Notice to Quit Plot 6B (Sunderland Road Allotments)** – to consider for approval.
- 10 **Public Grave DLC/E/107 Request to replace headstone** – to consider for approval.
11. **Proposal of measures for cost-saving and increased sustainability in grounds management (held over from previous meeting)** – (Cllr Morton) – to consider for approval.
12. **Report from the Clerk on any further cemetery or grounds issues** – for information.
13. **Date and time of next meeting** – Wednesday 23 July 2025 at 1100 Hrs in the Milburn Room.
14. **Exclusion of Press and Public-** in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960.
15. None notified.

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