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Clerk to the Council
Easington Village Parish Council
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VAT Registration Number 605 3222 83

03 December 2025

Easington Village Parish Councillors,

You are summoned to attend the Easington Village Parish Council meeting to be held on **Monday 08TH December 2025 in the Milburn Room at Seaton Holme** commencing at 1800 Hrs.

Councillors are requested to note that there will be a short presentation by Michelle Harland of Creative Youth Opportunities starting at 1740 hrs prior to Council meeting.

Paul Moore
(Clerk)

AGENDA

1 Exclusion of Press and Public

The Council is requested to **RESOLVE** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public may be excluded from the meeting for an item of business by reason of the confidential nature of the business to be transacted.

2 Apologies for Absence - to consider for approval.

3 Declarations of Interest - to note any declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct.

4 Public Participation – to receive any representations or questions from members of the public in accordance with Standing Order 3 (e-g). (Members of the public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during the public participation period which is not to exceed 15 minutes in total)

5 Minutes of the Ordinary Meeting of Easington Village Parish Council held on 11 November 2025 – to consider for approval.

6 Police Report – to receive the neighbourhood police report of November 2025.

7 Report from Durham County Councillors – to receive a County Councillors report.

8 Member Reports - Attendance at Meetings and Events on behalf of the Parish Council – to receive any Member reports.

CDALC Smaller Councils Forum (20 Nov 25) – CDALC update emails copied to Cllrs

9 Financial

(a) Monthly Report - November 2025 - to consider for approval. (Attached)

- i. Bank Balances at 30/11/2025
- ii. Income and Expenditure report to 30/11/2025

- iii. Bank Transfers to 30/11/2025
- iv. Invoices for Endorsement of Payment
- v. Income Received to 30/11/2025
- vi. Bank Reconciliation 30/11/2025

- (b) **Monthly Cash & Bank Reconciliation.** A Councillor is requested to complete a cash and bank reconciliation during the week of 15-19 December 2025.
- (c) **Mid-Year Audit** – The results of the mid-year audit are attached – to consider for approval.
- (d) **DCC Town & Parish Precepts & Tax Base and Local Council Tax Reduction Scheme** letter (attached & sent by email 11 Nov 25) – for information.
- (e) **Income Streams Pricing FY 2026-27** – to consider for approval.
- (f) **NE Brass Band Championships 2026 – Request for grant** – to consider for approval

10 **Planning Applications**

- a. **Planning Applications** – Planning Weekly Lists Nov / Dec 2025 – to consider for approval.
- b. **Planning Decisions** – None to report
- c. **Planning Refusals** – None to report.
- d. **Planning Applications Withdrawn** – None to report
- e. **Planning Appeals / Objections** – None to report
- f. **Other Planning Matters:**

11 **EVPC Freedom of Information Publication Scheme – (Revised)** - to consider for approval.
(Decision required - See attached)

12 **Creative Youth Opportunities – Easington Village Events & Projects Proposal 2026** – to consider for approval. (Decision required - See attached)

13 **Report of Clerk – to receive a verbal update on items of interest to Council not covered elsewhere.**

14 **Date, Time, and Venue of the Next Meeting – Monday 12 January 2026 at 1800 Hrs.**

15 **Exclusion of Press and Public - in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960:**

To: All Members - Easington Village Parish Council

Cc: Durham County Councillors – Cllr Louise Penders
EVPC Website
Public Notice Board