

**MINUTES OF THE EVENTS MANAGEMENT COMMITTEE
HELD ON MONDAY 09 MARCH 2026**

Present: Councillor S Gibbins
Councillor R Godfrey
Councillor J Ramshaw

Staff: Mr P Moore (Clerk to Council)
Mrs H Hall (Deputy Clerk to Council)

EM **Exclusion of the Press and Public**
25/26/086
Not required

EM **Apologies for Absence**
25/26/087
None

EM **Declaration of Interest on Items on the Agenda – To note any**
25/26/088
declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct.

There were no declarations of interest.

Prior to the meeting beginning in earnest, Creative Youth presented their ideas and thoughts for the upcoming Easter Event and were able to share their enthusiasm for future events.

EM **Feedback and Lessons Learned (Previous Events)**
25/26/089
None

EM **Update on Planning for Future Council Sponsored Events**
25/26/085

- a. **Easter Event. (Sunday 29 March 2026)** This event is currently fully booked. Creative Youth will be providing ideas for children's activities and Magic Jack some entertainment.
- b. **Hanging Basket Competition. (July 2026)** This will take place in the week before the Summer Fair with judging taking place on Thu 23rd / Fri 24th July and the winners announced at the Summer Fair on Saturday 25th July. The prizes for 1st, 2nd and 3rd were vouchers obtained from the Garden Centre. John Delanoy has kindly agreed to sponsor the event again this year.
- c. **Summer Fair (Saturday 25 July 2026)** This will follow a similar theme to last year's successful event being aimed at a 'party in the park' with a small craft fair / artisan market attached. There will be a children's entertainer, a bar and catering has been booked (www.bootleggerbus.com). Singer / entertainer 'Charlie Boy

Sings' has been booked (confirmed) and East Durham Veterans are also attending.

- d. **Village Scarecrow Competition (August 2026)** This event will take place during the school holidays with the display period starting on Monday 17th August and Scarecrow judging taking place on Sunday 23 August.
- e. **Remembrance Day & Armistice Day 2026.** A wreath has been ordered for the Chair of Council to lay at the war memorial in St Mary's Church on Remembrance Day (Sunday 8th November). An Armistice Day Service will be held at Seaton Holme at 1055 hrs on Wednesday 11th November where the flag lowering will take place at 1100 hrs. A Bugler will play The Last Post / Reveille. Pupils from St Mary's CE Primary School will be invited to take part in the act of Remembrance.
- f. **Christmas Tree Lighting Event (Friday 04 December 2026).** An 18 foot tree has been ordered to be delivered on Monday 30 November 2026. This will be put up during the week with the aim of it being tested on Wed 02 / Thu 03rd December. The primary school children have been invited to Seaton Holme for carols on Friday 04 December and the Colliery Brass Band have been invited accompany the children's carols (TBC). Each child will receive a small gift and there will be refreshments (Tea / Coffee / warm squash) in Seaton Holme afterwards.

It was RESOLVED that the information be noted.

EM
25/26/086

How Haunted Podcast – Request to use Seaton Holme – to consider for approval a request for the use of Seaton Holme by the maker of the 'How Haunted' Podcast. This is not a commercial venture nor a dedicated paranormal group therefore falls outside of the scope of the normal EVPC charging parameters, but will still incur costs to Council by the 'out of hours' nature and the fact that a member of staff must open up for the group.

It was RESOLVED that the 'How Haunted' group be offered a concessionary rate of £300 for the evening of their podcast.

EM
25/26/0687

Date and Time of Next Meeting

The next meeting will take place on Monday 018 May 2026 at 1700 hrs in the Milburn Room, Seaton Holme.

Councillors are respectfully reminded that items for consideration of inclusion on the agenda for this meeting are to be sent to the Clerk in writing no later than 1800 hrs on Monday 11 May 2026.

CERTIFIED TRUE RECORD

CHAIR 

DATE ...13...4...28...