Mr Paul Moore MSc
Clerk to the Council
Easington Village Parish Council
Seaton Holme, Hall Walks
Easington Village
Peterlee, Co. Durham
SR8 3BS

Tel: 0191 5279360
Email: clerk@easingtonvillageparishcouncil.gov.uk

VAT Registration No 605 3222 83

13 May 2026

To Councillors:

Cllr J Lee (Chair), Cllr W Day, Cllr A Lumsden, Cllr A Dent, Cllr J Ramshaw, Mr W Hunter, (Cemetery Superintendent) & Mrs H Hall (Deputy Clerk)

A MEETING OF CEMETERY AND GROUNDS SUB-COMMITTEE will be held on **MONDAY 18 May 2026** at **1100 Hrs** in the Milburn Room.

Paul Moore

Clerk to the Council

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Agenda

1 **Exclusion of Press and Public**

The Council is asked to **RESOLVE** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the press and public may be excluded from the meeting for any item on the agenda by reason of the confidential nature of the business to be transacted.

2 **Apologies for Absence –** to consider for approval.

3 **Declarations of Interest –** to note any declarations of interest in accordance with the Localism Act 2011 and the Council's Code of Conduct.

4 **Public Participation** – to receive any representations or questions from members of the public in accordance with Standing Order 3 (e-g). (Members of the public are invited to address the Cemetery & Grounds Sub Committee on matters relating to the Agenda for up to 3 minutes per person during the public participation period which is not to exceed 15 minutes in total)

5 **Minutes of the previous meeting held on Monday 09th February 2026** - Previously ratified at Council on Mon 09 March 2026.

6 **Play Equipment Inspection Report –** to consider Play Inspection Reports to May 2026. (Note – electronic format only due to size of document)

7 **Allotments Report** – (Deputy Clerk) - to consider for approval.

8 **Cemetery Supervisor Report** – (Mr Hunter) to consider for approval.

9 **Allotment Security –** to consider options

10 **Draft Allotment Management Policy 2026-29 –** to consider for approval

11 **Cemetery – Plot F23 Residential Rate Request** – to consider for approval

12 **Cemetery – Plot E96 – Memorial Installation** – to consider for approval

13 **Report from the Clerk on any further cemetery or grounds issues** – for information.

14 **Date and time of next meeting –** Monday 06 July 2026 at 1100 Hrs in the Milburn Room.

15 **Exclusion of Press and Public-** in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960.

16 None notified.