

**MINUTES OF THE MEETING OF THE CEMETERY AND GROUNDS
COMMITTEE HELD ON Monday 18th May 2026 at 1100hrs**

Present: Cllr J Lee (Chair)
Cllr J Ramshaw
Cllr A Lumsden
Cllr W Day

Staff: Mr P Moore (Clerk)
Mrs H Hall (Deputy Clerk)

Apologies for
Absence Cllr A Dent
Mr W Hunter

Apologies were **NOTED**.

In Attendance: None

C&G **Exclusion of the Press and Public**
26/27/001

RESOLVED: That in accordance with Section 2 of the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded from the meeting for any item on the agenda by reason of the confidential nature of the business to be transacted.

C&G **Declaration of Interest on Items on the Agenda** – To note any
26/27/002 declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct.

Cllr Lee (Allotment holder)

Declaration - **NOTED**

C&G **Public Participation**
26/27/003

None

C&G **Previous Minutes**
26/27/004

The minutes of the previous Cemetery & Grounds committee meeting held on Monday 09 February 2026 were ratified at a meeting of Council on Monday 09th March 2026.

C&G **Play Inspection Reports**
26/27/005

Play Inspection Report were received and circulated electronically due to file size.

RESOLVED: that the Play Equipment Inspection report be accepted.



C&G
26/27/006

Allotments Report from Deputy Clerk

The Deputy Clerk noted that at this time of year there is very little to report regarding the allotments as such, but in general, the condition of the allotments is good. A couple of allotment holders have been written to in order to remind them that they must make progress. The allotment track could do with strimming so the grounds team will be tasked with that.

RESOLVED: that the Allotments Report be accepted.

C&G
26/27/007

Cemetery Supervisor Report

No report

RESOLVED: that the absence of the Cemetery Supervisor report be noted.

C&G
26/27/008

Allotment Security

A recent break-in and theft of a log burner (none of which has been formally reported to police nor the Parish Council) prompted discussion regarding allotment security. The council hold a number of trail cameras which could be made available to individual allotment holders upon request on the understanding that any footage is passed to police at the appropriate time.

RESOLVED: that four trail cameras be made available to allotment holders on request.

C&G
26/27/009

Allotment Management Policy 2026-29

RESOLVED: that the Allotment Management Policy 2026-29 be approved and adopted.

C&G
26/27/010

Cemetery - Residential Rate Request (Plot F23)

RESOLVED: that the request for a residential rate for Plot F23 be denied as the request falls outside of the scope of the Cemetery Rules.

C&G
26/27/011

Cemetery – Memorial Installation Request (Plot E96)

RESOLVED: that the request for a memorial to be installed on Plot E96 (Public Plot) be denied.

RESOLVED: that the cemetery rules be amended specifically to mention that no memorials are to be placed on public graves, but a memorial garden plot may be obtained for such purposes.

C&G
26/27/012

Report of the Clerk on any further cemetery or grounds issues

Equipment Servicing – Rickerby Ltd

We currently have 2 x strimmers and 2 x lawnmowers in for service at Rickerby's. This is taking some time as they are apparently having difficulty obtaining spares due to the age of the machines which are all Husqvarna. We are chasing this up.

Rickerby recently came out to fix the cutting bed on a tractor.

Summer Bedding Plants

These are due in the first week of June. Date tbc.

Enhanced Security – Cemetery Workshop – the new fuel storage locker has been installed in the container. The proposed roller doors will be fitted in the near future.

C&G
26/27/013

Date and Time of Next Meeting

The next meeting will take place on Monday 06 July 2026 at 1100 hrs in the Milburn Room of Seaton Holme.

CERTIFIED TRUE RECORD

CHAIR *J Lee*

DATE *8.6.26*

[Signature]
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