

**MINUTES OF THE EVENTS MANAGEMENT COMMITTEE
HELD ON MONDAY 14 SEPTEMBER 2026**

Present: Councillor S Gibbins
Councillor R Godfrey
Councillor J Ramshaw

Staff: Mr P Moore (Clerk to Council)

EM Exclusion of the Press and Public

26/27/088

Not required

EM Apologies for Absence

26/27/089

Mrs H Hall (Deputy Clerk to Council)

EM Declaration of Interest on Items on the Agenda – To note any
26/27/090 declarations in accordance with the Localism Act 2011 and the Council's Code of Conduct.

There were no declarations of interest.

EM Feedback and Lessons Learned 2026 Events

26/27/091

Summer Fair – Sat 24 July 2026

Keep similar format – located at Seaton Holme, aimed at a family 'picnic in the park' type event, predominantly for children and families
More involvement by local businesses if possible
Ensure plenty of time allowed for full kids entertainment programme
Keep singer
Keep kids foam party

Hanging Basket Competition 2026

There were 12 entries
Standard was high and complimented the In Bloom competition event
Investigate hanging baskets on lamp posts 2027
Investigate whether primary school could be involved

Scarecrow Competition 2026

There were 8 entries
There needs to be more time for notification of entries
Ask residents on what to improve to gain more entries
Organise a 'scarecrow workshop' in the school holidays
Encourage local business involvement

Creative Youth Project

Had low / poor attendance
Did not attend summer fair

EM
26/27/092

Update on Planning for Future Council Sponsored Events

- a. **Remembrance Day & Armistice Day 2026.** A wreath has been ordered for the Chair of Council to lay at the war memorial in St Mary's Church on Remembrance Day (Sunday 8th November). An Armistice Day Service will be held at Seaton Holme at 1055 hrs on Wednesday 11th November where the flag lowering will take place at 1100 hrs. A Bugler will play The Last Post / Reveille. Pupils from St Mary's CE Primary School will be invited to take part in the act of Remembrance. Scotts Memorials of Seaham have kindly agreed to sponsor a memorial stone and will install this on the grass outside of Seaton Holme, hopefully in October in time for Armistice. The memorial stone will have the names of all 32 men of the village lost in WW1. More details when known.
- b. **Christmas Tree Lighting Event (Friday 04 December 2026).** An 18 foot tree has been ordered to be delivered on Monday 30 November 2026. This will be put up during the week with the aim of it being tested on Wed 02 / Thu 03rd December. The primary school children have been invited to Seaton Holme for carols on Friday 04 December and the Colliery Brass Band have been invited accompany the children's carols (TBC). Each child will receive a small gift and there will be refreshments (Tea / Coffee / warm squash) in Seaton Holme afterwards. The possibility of a Christmas Crafts Fair in Seaton Holme on Saturday 05 December between 1200 to 1700 hrs will be investigated

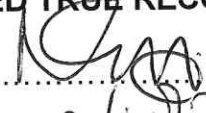
It was RESOLVED that the information be noted.

EM
26/27/094

Date and Time of Next Meeting

The next meeting will take place on Monday 09 November 2026 at 1700 hrs in the Milburn Room, Seaton Holme.

CERTIFIED TRUE RECORD

CHAIR 

DATE 12/10/26